REGULAR COUNCIL MEETING
#07-2025

The Minutes of the Regular Council Meeting
held in the Council Chambers, Municipal Office Building,
Vermilion Bay, Ontario on Monday, April 14, 2025 at 6:00 p.m.

Attendance:

Present: Gord Griffiths, Mayor
Tony Blair, Councillor
Greg Swanson, Councillor
Dennis Peterson, Councillor
Ray Pilkey, Councillor

Tammy Rob, Clerk Treasurer
Max Nagy, Economic Development Officer (ZOOM)
Carman Brignall, Recreation Facilitator
Dan Robinson, Deputy Fire Chief

Absent: None

Gallery: Robin Gagne

1. Call to Order:

The Regular Council Meeting was called to order by Mayor G. Griffiths at 7:05 p.m.

2. Approval of Agenda:

RESOLUTION NUMBER 1
MOVED BY: Councillor R. Pikley
SECONDED BY: Councillor D. Peterson

THAT the Agenda for the Regular Council meeting of Monday, April 14th, 2025, be accepted as prepared. **CARRIED**

3. Declaration of Conflict or Pecuniary Interest:

None declared.

4. Delegation(s):

None

5. Notice of Motions

6. Approval of Previous Minutes:

6.1 **RESOLUTION NUMBER 2**
MOVED BY: Councillor T. Blair
SECONDED BY: Councillor G. Swanson
THAT Machin Council accept the Regular Council Meeting Minutes #06-2025 held March 24th, 2025 as presented. **CARRIED**

7. Unfinished Business:

None

8. Committee/Officer Reports:

8.1 Fire Department Report for March 2025

RESOLUTION NUMBER 3
MOVED BY: Councillor D. Peterson
SECONDED BY: Councillor R. Pilkey
THAT Machin Council accept the March 2025 Fire Department Report as presented. **CARRIED**

Dan Robinson gave verbal report. Fire Department responded to high number of Highway accidents, medical calls, attended training in Red Lake, washed trucks, practices and was present for snowmobile drag races. New washer is installed. Tonight he will go through operation of it with at the practice. They are going to try to make a dryer themselves. Vermilion Bay Landfill is still smouldering. Gord may try to go tomorrow. Eagle River First Nation had a dump fire that Oxdrift went to and Machin & Dryden called in as backup.

8.2 Finance and Administration Report for March 2025

RESOLUTION NUMBER 4
MOVED BY: Councillor D. Peterson
SECONDED BY: Councillor R. Pilkey
THAT Machin Council accept the Finance and Administration March 2025 Report, as presented. **CARRIED**

Report attached to original Minutes.

8.3 Economic Development Report – Verbal

Max Nagy, EDO, gave Machin Council a verbal report.
***ELY Lake**: Still waiting.*
***Cemetery:** nothing new. Still waiting.*
***Grants:** First Stage application sent in and should hear back in next couple of weeks.*
***Audit:** Ok to move ahead with MNP Fort Frances.*
***Harbour Master:** We have USTI for docking fees. There are a couple things that can pay online. Could use QR codes.*
***Sustain Energy:** energy monitoring for our buildings shows where you could save money- $1000 cost going forward per year. Council would like presentation.*
***Wifi** is to be setup at the Rec Center. May look at someone to install.*
***Rickford:** Trying to set up meeting with him to discuss landfill and studies. Max will followup.*
***Deputy Minister of Health:** Max is getting a meeting setup. RE: new clinic project.*

8.4 Recreational Facilitator Report

Carman Brignall gave a verbal report. DNFC gave money-purchased table clothes, chair covers and extra kitchen supplies. A thank you will go in the Messenger. Wilson's gave a quote for tables for Rec Center. Carrier and tables are just over $5100. Could sell the old tables. Order. Advertise the new tablecloths ect for hall rentals. Ordered black tablecloths. Sound System (karaoke machine) has been donated. Armchair Travel is going good. May have to find a bigger place to hold. Live entertainment is coming for Scotland. There will be no armchair travel for the summer. Paint party event posters are up. Budget is done up with Tammy's and Max's help. Kid's camp is getting inquires already. Keypad code will be changed at Rec Center. Coffee House is being tossed around for June. DNFC has a new person for head. There are not enough DNFC Craft supplies for all participants so looking at Bingo once a month.

8.5 Revitalization Committee Minutes

RESOLUTION NUMBER 5
MOVED BY: Councillor D. Peterson
SECONDED BY: Councillor R. Pilkey
THAT Machin Council accept the Machin Revitalization Committee the February 19, 2025 Minutes as presented. **CARRIED**

8.6 Economic Development Committee Minutes

RESOLUTION NUMBER 6
MOVED BY: Councillor R. Pilkey
SECONDED BY: Councillor T. Blair
THAT Machin Council accept Economic Development Committee February 20, 2025 Minutes as presented. **CARRIED**

9. New Business:

9.1 2025 Municipal General Budget

RESOLUTION NUMBER 7
MOVED BY: Councillor G. Swanson
SECONDED BY: Councillor R. Pilkey
THAT Machin Council approve the 2025 Municipal General Budget in the amount of $3,749,085.00 which is a 3.5% overall tax increase; and
FURTHERMORE THAT Machin Council approve the 2025 Municipal Water Budget in the amount of $395,088.00. **CARRIED**

9.2 Eagle View Terrace Parking

There is not enough parking at Eagle View Terrace for tenants. Tenants are paying $30 a month or parking in municipal parking lot for free. It was not an issue when less tenants had vehicles. Issue of not enough outside plugins for vehicles at Eagle View. This will be brought up with KDSB. **DISCUSSION**

9.3 Maintenancefest

RESOLUTION NUMBER 8
MOVED BY: Councillor G. Swanson
SECONDED BY: Councillor D. Peterson
THAT Machin Council approve of Catherine Swithenbank attending the Walkerton Clean Water Centre – Maintenancefest held in Kenora on June 25 and 26 2025 for a cost of $875.75. **CARRIED**

9.4 AMCTO -Bylaw Universe workshop

RESOLUTION NUMBER 9

MOVED BY: Councillor R. Pilkey
SECONDED BY: Councillor T. Blair

THAT Machin Council approve of Cheryl Murray attending the AMCTO – The Bylaw Universe Webinar held online on May 30, 2025 for a cost of $110 plus HST. **CARRIED**

9.5 AMCTO - Municipal Administration Program Unit 2

RESOLUTION NUMBER 10

MOVED BY: Councillor R. Pilkey
SECONDED BY: Councillor G. Swanson

THAT Machin Council approve of Cheryl Murray attending the AMCTO – Municipal Administration Program Unit 2 held online starting April 15, 2025 for a cost of $510 plus HST. **CARRIED**

9.6 Start Tax sale process

RESOLUTION NUMBER 11

MOVED BY: Councillor D. Peterson
SECONDED BY: Councillor G. Swanson

THAT Machin Council approve of starting the Tax Sale Process on the following properties:

60-21-000-001-03600-0000
~~60-21-000-001-05000-0000~~
~~60-21-000-001-29100-0000~~
60-21-000-001-31100-0000
60-21-000-002-01200-0000
60-21-000-002-01300-0000
60-21-000-002-02800-0000
60-21-000-002-02820-0000
60-21-000-002-03600-0000
60-21-000-002-03700-0000
60-21-000-003-19900-0000
~~60-21-000-003-29902-0000~~
60-21-000-003-29920-0000
60-21-000-003-29919-0000 **CARRIED**

9.7 Modified Retroactive Approach

RESOLUTION NUMBER 12

MOVED BY: Councillor R. Pilkey
SECONDED BY: Councillor D. Peterson

THAT Machin Council approve of accepting the following method, the Modified Retroactive Approach method for PS3280, Asset Retirement Obligations Standard (ARO), Public Sector Accounting Standards.

CARRIED

9.8 QMS Review Minutes

RESOLUTION NUMBER 13

MOVED BY: Councillor D. Peterson
SECONDED BY: Councillor T. Blair

THAT Machin Council approve the December 11 2024 and March 26 2025 QMS Review Meeting Minutes as recommended by the Overall Responsible Operator. **CARRIED**

9.9 Management Review Report for QMS

RESOLUTION NUMBER 14

MOVED BY: Councillor R. Pilkey
SECONDED BY: Councillor G. Swanson

THAT Machin Council approve the Management Review Report for QMS as recommended by Overall Responsible Operator. **CARRIED**

9.10 QMS Review and Provision of Infrastructure Report

RESOLUTION NUMBER 15

MOVED BY: Councillor R. Pilkey
SECONDED BY: Councillor G. Swanson

THAT Machin Council approve of the QMS Review and Provision of Infrastructure Report. **CARRIED**

9.11 Risk Assessment Report for QMS

RESOLUTION NUMBER 16

MOVED BY: Councillor G. Swanson
SECONDED BY: Councillor D. Peterson

THAT Machin Council approve of the Risk Assessment Report for QMS as recommended by the Overall Responsible Operator.

CARRIED

9.12 2024 Audit Report

RESOLUTION NUMBER 17

MOVED BY: Councillor T. Blair
SECONDED BY: Councillor R. Pilkey

THAT Machin Council approve the 2024 Audit Report as recommended by the Overall Responsible Operator. **CARRIED**

10. Information

None

11. In Camera

None

12. By-laws:

12.1 **RESOLUTION NUMBER 18**

MOVED BY: Councillor R. Pilkey
SECONDED BY: Councillor D. Peterson

THAT Machin Council approve **By-Law 19-2025** - Being a By-law of The Corporation of the Municipality of Machin to Enter into a Purchase Agreement with the Province of Ontario for Crown Land – Lot 10 Con 4 – Langton TWP for the fee of $2459.23 per acre (approximately $78,000.00 plus 13% HST) as per attached Schedule A. **CARRIED**

12.2 **RESOLUTION NUMBER 19**

MOVED BY: Councillor D. Peterson
SECONDED BY: Councillor G. Swanson

THAT Machin Council approve **By-Law 20-2025** - Being a By-law of The Corporation of the Municipality of Machin to Enter into an Agreement with Ministry of Transportation for the funding allocation of the 2024-25 Gas Tax Program as per attached Schedule A.

CARRIED

12.3 **RESOLUTION NUMBER 20**

MOVED BY: Councillor R. Pilkey
SECONDED BY: Councillor T. Blair

THAT Machin Council approve **By-Law 21-2025** - Being a By-law to Confirm the Proceedings of the Meeting. **CARRIED**

13. Adjourn:

RESOLUTION NUMBER 16

MOVED BY: Councillor R. Pilkey

THAT Machin Council approve of adjourning @ 8:00p.m. **CARRIED**

THE CORPORATION OF THE
MUNICIPALITY OF MACHIN

_____
Gord Griffiths, Mayor

_____
Tammy Rob, Clerk Treasurer