REGULAR COUNCIL MEETING
#20-2025

The Minutes of the Regular Council Meeting
held in the Council Chambers, Municipal Office Building,
Vermilion Bay, Ontario on Monday, October 27, 2025 at 6:00 p.m.

Attendance:

Present: Dennis Peterson, Deputy Mayor
Tony Blair, Councillor
Ray Pilkey, Councillor
Greg Swanson, Councillor

Tammy Rob, Clerk Treasurer
Max Nagy, Economic Development Officer (Zoom)

Absent: Gord Griffiths, Mayor

Gallery: Garry Parkes

1. Call to Order:

The Regular Council Meeting was called to order by Deputy Mayor Dennis Peterson at 6:00 p.m.

2. Approval of Agenda:

RESOLUTION NUMBER 1
MOVED BY: Councillor G. Swanson
SECONDED BY: Councillor T. Blair
THAT the Agenda for the Regular Council meeting of Monday, October 27th, 2025, be accepted as prepared. **CARRIED**

3. Declaration of Conflict or Pecuniary Interest:

None declared.

4. Delegation(s):

None

5. Notice of Motions

6. Approval of Previous Minutes:

6.1 **RESOLUTION NUMBER 2**
MOVED BY: Councillor T. Blair
SECONDED BY: Councillor G. Swanson
THAT Machin Council accept the Regular Council Meeting Minutes #19-2025 held October 14th, 2025 as presented. **CARRIED**

7. Unfinished Business:

7.1 Public Works
Grader is fixed. Summer flags have been changed. Culvert replacement is still going on. Update GIS. Brushing update request. No quotes in for Eagle River Rink Deck. Greg worked with Jerry to get Eagle River Rink water running. One bridge company asked if we wanted a temp bridge as original is worked on. Cost is high and not part of grant. Possibly about $500,000, min $25,000. Public Works truck is down. **DISCUSSION**

8. Committee/Officer Reports:

None

9. New Business:

9.1 Municipal Holiday Season Hours

RESOLUTION NUMBER 3

MOVED BY: Councillor R. Pilkey
SECONDED BY: Councillor G. Swanson

THAT Machin Council approve the Municipal hours of operation over the 2025 Christmas/New Year period as follows:

Municipal Office

Closed December 24 2025 to December 28 2025

Closed December 31 2025 & January 1 2026

Public Works Department

Will operate their regular hours but will be closed on the following: December 24 (half day), December 25 (full day), December 26 (full day), December 31 (half day) 2025 and January 1, 2026 (full day). If it snows and is required, Public Works will be plowing.

Woodland Arena

Woodland Arena will be closed to the public from December 22 2025 to January 4, 2026 inclusive, but will accept private rentals upon request at the Manager's discretion.

Landfill Sites (Vermilion Bay and Eagle River)

Open regular Winter Schedule

Eagle River Rink

To be Announced depending on ice conditions **CARRIED**

9.2 Water Rates for 2026 – Increase of 2%

RESOLUTION NUMBER 4

MOVED BY: Councillor R. Pilkey
SECONDED BY: Councillor G. Swanson

THAT Machin Council approves of the following water rates for 2026 which is a 2% increase from 2025:

Residential Users	$125.60 monthly billing
Residential Service Turned off	$62.80 monthly billing
Minimum Meter Rate Under 10,000 gal	$190.65 monthly billing
Meter Rate for 10,000 to 50,000 gal	$.019401 gal
Meter Rate for next 50,000 gal	$.017357 gal
Meter Rate for next 999,999 gal	$.008011 gal
Meter Service Turned off	$95.35 monthly billing
Turn On and Off Charge	$50.00
Sale of Water	$.02 gal **CARRIED**

9.3 Sanding Tenders

RESOLUTION NUMBER 5

MOVED BY: Councillor G. Swanson
SECONDED BY: Councillor R. Pilkey

THAT Machin Council accept the Sanding Tender from Steven Blair at $ 135.00 per hour for the period of October 25, 2025 to September 1, 2026 **CARRIED**

9.4 Snow Removal Tenders

RESOLUTION NUMBER 6

MOVED BY: Councillor R. Pilkey
SECONDED BY: Councillor T. Blair

THAT Machin Council accept the Snowplowing Tender from Arnold Watts at $ 85.00 per hour for the period of October 25, 2025 to September 1, 2026 **CARRIED**

9.5 Purchasing gift cards from Vermilion Bay Co-op for Municipal Staff

RESOLUTION NUMBER 7

MOVED BY: Councillor T. Blair
SECONDED BY: Councillor R. Pilkey

THAT Machin Council approve of Purchasing $35.00 gift cards from the Vermilion Bay Co-op for the Municipal staff in lieu of a Christmas Party. **CARRIED**

9.6 Street By-Law

Hydro One & Bell have different names for our streets on their maps To correct, the council passes a by-law naming the streets and sends to these companies. Google also has the wrong names on their maps. Discussion held about Spruce Street and Spruce Ave. Update GIS and use its map to update companies when needed. **DISCUSSION**

9.7 Committee of Adjustment Application

RESOLUTION NUMBER 8

MOVED BY: Councillor G. Swanson
SECONDED BY: Councillor T. Blair

THAT Machin Council approve of Dave Hermanson Sr. joining the Committee of Adjustment for the Municipality of Machin. **CARRIED**

9.8 Machin Fire Chief Recommendation: Member Application Approval

RESOLUTION NUMBER 9

MOVED BY: Councillor G. Swanson
SECONDED BY: Councillor R. Pilkey

THAT Machin Council approve the recommendation from the Machin Volunteer Fire Department Chief to accept the applications from Joelle Robinson and Nicole Rob to become members of the Machin Volunteer Fire Department pending approved medical.

CARRIED

9.9 Appointment to Committees

RESOLUTION NUMBER 10

MOVED BY: Councillor R. Pilkey
SECONDED BY: Councillor T. Blair

THAT Machin Council approve the following Council representative to be on the following Committees:
Kenora District Services Board (KDSB) – Dennis Peterson
Kenora District Municipal Association (KDMA) – Dennie Peterson
Northwestern Ontario Municipal Association (NOMA) – Dennis Peterson
All Committee members are expected to give written reports to Mayor and Council. **CARRIED**

10. Information

None

11. In Camera

None

12. By-laws:

12.1 **RESOLUTION NUMBER 11**

MOVED BY: Councillor G. Swanson
SECONDED BY: Councillor T. Blair
THAT Machin Council approve **By-Law 42-2025** - Being a By-law to amend By-law No. 011-2001, as amended, the Zoning By-law for The Corporation of the Municipality of Machin with respect to Plan M238 BLK 3 Part Lot 3 Parcel 11287, Langton Township, Municipality of Machin – 97 Spruce Avenue. **CARRIED**

12.2 **RESOLUTION NUMBER 12**

MOVED BY: Councillor R. Pilkey
SECONDED BY: Councillor G. Swanson
THAT Machin Council approve **By-Law 43-2025** - Being a By-law of The Corporation of the Municipality of Machin to Enter into an Agreement with TC Energy for Grant #2025090049 for the Machin Fire Volunteer Department $13,000 as per attached Schedule A.
CARRIED

12.3 **RESOLUTION NUMBER 13**

MOVED BY: Councillor G. Swanson
SECONDED BY: Councillor R. Pilkey
THAT Machin Council approve **By-Law 44-2025** - Being a By-law to Confirm the Proceedings of the Meeting **CARRIED**

13. Adjourn:

RESOLUTION NUMBER 14

MOVED BY: Councillor G. Swanson
THAT Machin Council approve of adjourning @ 6:54p.m. **CARRIED**

THE CORPORATION OF THE
MUNICIPALITY OF MACHIN

_____
Dennis Peterson, Deputy Mayor

_____
Tammy Rob, Clerk Treasurer