

# **PUBLIC WORKS COMMITTEE MEETING #03-2022**

The Minutes of the Public Works Committee Meeting  
held in the Council Chambers, Municipal Office Building,  
Vermilion Bay, Ontario on Monday, March 14, 2022 at 2:00 p.m.

## **Attendance:**

Present: Ray Pilkey, Chair  
Gord Griffiths, Mayor  
Ron Kujansuu, Councillor  
Garry Parkes, Councillor  
Dennis Peterson, Councillor  
  
Tammy Rob, Clerk-Treasurer  
Jason Danielson, Public Works Supervisor  
Shawna Alberts, Operator in Charge Water Treatment Plant  
Louis Robichaud, Acting Woodland Arena Manager  
Max Nagy, Economic Development Officer

Absent:

Gallery: Robin Gagne, Devin Golin

## **1. Call to Order:**

The meeting was called to order by Chair, R. Pilkey at 2:00 p.m.

## **2. Approval of Agenda:**

### **RESOLUTION NUMBER 1**

MOVED BY: Councillor D. Peterson

SECONDED BY: Councillor R. Kujansuu

**THAT** the Agenda for the Public Works Committee meeting Monday,  
March 14, 2022 be accepted as presented.

**CARRIED**

## **3. Declaration of Conflict or Pecuniary Interest:**

None Declared

## **4. Delegation(s):**

None

## **5. Notice of Motions**

## **6. Approval of Previous Minutes**

### **6.1 RESOLUTION NUMBER 2**

MOVED BY: Councillor G. Parkes

SECONDED BY: Mayor G. Griffiths

**THAT** the Minutes of the previous Public Works Committee meeting  
held Monday, February 14, 2022 be accepted as presented.

**CARRIED**

## **7. Unfinished Business:**

None

**8. Committee Reports:**

8.1 Woodland Arena Report

**RESOLUTION NUMBER 3**

MOVED BY: Councillor D. Peterson

SECONDED BY: Mayor G. Griffiths

**THAT** the Woodland Arena Report for February 2022 be accepted as presented. **CARRIED**

*Report attached to original Minutes.*

*The Realice system should work very well and save money next year.*

*March is busy with people coming into the Arena.*

*There will be a Tony Dome, will put in the Messenger.*

8.2 Public Works Report - Verbal

*The Crew has been busy clearing the snow and widening the roads.*

*The property owned by the Municipality in Eagle River near the seniors home has had the house removed, will now look at selling that property.*

*An apology will be put in the Machin Messenger for not being able to put ice in at the Eagle River Rink.*

*An electrical sub-panel at the clinic is not working, Jason will go with an electrician tomorrow March 15<sup>th</sup> to look at it.*

8.3 Water Plant Report

**RESOLUTION NUMBER 4**

MOVED BY: Councillor R. Kujansuu

SECONDED BY: Mayor G. Griffiths

**THAT** the Water Treatment Plant Report for February 2022 be accepted as presented. **CARRIED**

*Report attached to original Minutes.*

*There was an issue this past weekend, where a residence in Vermilion Bay had no water because of a frozen line. On Saturday the ORO was called by the daughter of the homeowner (who was out of town) to report the frozen line and was upset that the ORO would not come out that day to thaw the line. The daughter called a plumber in to look at the water. On Monday morning the ORO and the Public Works Supervisor went to the home with the plumber and confirmed that the water line was froze, as no other homes in the area had water issues it was also determined that the frozen water line was on the customers side of the curb stop therefore it is the customers responsibility. Machin policies state that if the Municipality does any work to thaw lines on the property owners side of the curb stop, the property owner will be liable for repair costs. The ORO feels that there are currently a clear set of policies and that updated policies should be done and followed at all times with no exceptions, this will create a consistent response by the Municipal employees. The ORO is looking to the Committee and Council for direction on how to deal with frozen lines*

*The ORO is still working on a way to safely transfer the chlorine barrels.*

**9. New Business:**

9.1 Public Works Part-time Operator - Discussion

*A part time on call operator will be hired.*

9.2 Red Half-ton – Discussion

*There were no bids received for the red half-ton that the Water Treatment staff were using. It will be scrapped and a replacement will be purchased.*

9.3 Staff - Discussion

*The Committee and the Public Works Supervisor discussed how the modified work hours for the Supervisor were working. For now the modified hours are working, will keep monitoring this situation.*

**10. Information:**

None

**11. In Camera:**

None

**12. By-laws:**

**RESOLUTION NUMBER 5**

MOVED BY: Mayor G. Griffiths

SECONDED BY: Councillor D. Peterson

**THAT** the Machin Public Works Committee approve By-law 03-2022 -  
Being a By-law to Confirm the Proceedings of a Meeting.

READ a FIRST, SECOND and THIRD time, and FINALLY passed this 14<sup>th</sup>  
day of March, 2022.

**CARRIED**

**13. Adjourn:**

**RESOLUTION NUMBER 6**

MOVED BY: Councillor R. Kujansuu

**THAT** the Public Works Committee meeting be adjourned @ 2:58 p.m.

**CARRIED**

THE CORPORATION OF THE  
MUNICIPALITY OF MACHIN

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Ray Pilkey, Chair

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Tammy Rob, Clerk Treasurer