REGULAR COUNCIL MEETING
#01-2026

The Minutes of the Regular Council Meeting
held in the Council Chambers, Municipal Office Building,
Vermilion Bay, Ontario on Monday, January 12, 2026 at 7:02 p.m.

Attendance:

Present: Gord Griffiths, Mayor
Tony Blair, Councillor
Greg Swanson, Councillor
Dennis Peterson, Councillor
Ray Pilkey, Councillor

Tammy Rob, Clerk Treasurer
Max Nagy, Economic Development Officer
Dan Robinson, Deputy Fire Chief

Absent: None

Gallery: Robin Gagnon, Garry Parkes

1. Call to Order:

The Regular Council Meeting was called to order by Mayor G. Griffiths at 7:02 p.m.

2. Approval of Agenda:

RESOLUTION NUMBER 1
MOVED BY: Councillor D. Peterson
SECONDED BY: Councillor R. Pilkey
THAT the Agenda for the Regular Council meeting of Monday, January 12th, 2026, be accepted as prepared. **CARRIED**

3. Declaration of Conflict or Pecuniary Interest:

None declared.

4. Delegation(s):

4.1 MNP Audit of the 2024 Financial Statements (zoom)
Presented by: Rebecca Gustafson and Jon Evans
Audit process went well. 2025 audit is scheduled. Overall, Machin is in good shape with financial assets. Formal statements will be emailed tomorrow for signing.

5. Notice of Motions

6. Approval of Previous Minutes:

6.1 **RESOLUTION NUMBER 2**
MOVED BY: Councillor T. Blair
SECONDED BY: Councillor G. Swanson
THAT Machin Council accept the Regular Council Meeting Minutes #23-2025 held December 8th, 2025 as presented. **CARRIED**

6. Approval of Previous Minutes cont'd:

6.2 **RESOLUTION NUMBER 3**
MOVED BY: Councillor D. Peterson
SECONDED BY: Councillor R. Pilkey
THAT Machin Council accept the Special Council Meeting Minutes #24-2025 held December 22nd, 2025 as presented. **CARRIED**

7. Unfinished Business:

None

8. Committee/Officer Reports:

8.1 Fire Department Report for December 2025
RESOLUTION NUMBER 4
MOVED BY: Councillor G. Swanson
SECONDED BY: Councillor D. Peterson
THAT Machin Council accept the December 2025 Fire Department Report as presented.
Dan Robinson gave a verbal report. *December was a busy month for calls of year. Over 94 calls per service for 2025. House fire on Kuppers Road had mutual aid from Dryden/Oxdrift as a lot of volunteers were away. They gave extraordinary help but were unable to save house. Machin volunteers spent five hours at fire and then cleanup, hoses, equipment were more hours. Machin's eastmost hydrant that was used is now froze and is the worst to have freeze. Still waiting on approval for new face masks for everyone. Machin Fire Volunteers came to parade and holiday train. Oxdrift, Dryden and Vermilion Bay have a great working relationship, good support. Machin was approved for grant for training for EV fires. Waiting to hear about second grant.*
DISCUSSION

8.2 Finance and Administration Report for December 2025
RESOLUTION NUMBER 5
MOVED BY: Councillor D. Peterson
SECONDED BY: Councillor T. Blair
THAT Machin Council approve of accepting the Finance and Administration December 2025 Report Budget Report/Monthly Cheque Register as presented. **CARRIED**

Report attached to original Minutes.

8.3 Economic Development Report – Verbal

Max Nagy, EDO, gave Machin Council a verbal report on the various projects he has been working on.
MNR- We are at next stage for cemetery that is to deliver cheque. Gord is to deliver and do photos next week. Max will co-ordinate this.
Eagle River Rink Deck – Deck is installed. Ramps will be done. High quality work on Deck. $15,000 for deck and ramps, lights were $ 7600. Grant was $23,000. Everything should be covered at a 90/10 ratio.
OFT powerskate grant – Instructor fee to be discussed. Machin will make money on the Cantine. Machin residents will be given priority for space in program.
OFT Capital grant – for ice plant discussed. Possibly to cover warranty on new ice plant.

8.3 Economic Development Report – Verbal cont'd

Fire protection grant – It was approved for $13,300 and training.
Pothole Prevention Program- It was applied for. Funding depends on supporting documents 2024 FIR, 2024 AMP and a pavement/road condition report for the entire network.
Intern Working Foreman Position – grant does not have to be for working foreman. It cannot be for general laborer. It must be for learning job skills and going into a certain field.
Blue Box update- Max followed up with Circular Materials as he has been waiting for transition info since November. We would be a depot only, not curbside pickup. Follow-up meeting scheduled for Jan 26.
Airport Subdivision – Now that it is rezoned, the plan can be deposited by Rugged Geomatics. Max will check status of plan. Then we can talk to realtor and push the advertising.

8.4 Revitalization Committee Meeting Minutes for November 3, 2025.

RESOLUTION NUMBER 6
MOVED BY: Councillor R. Pilkey
SECONDED BY: Councillor G. Swanson
THAT Machin Council accept the Revitalization Committee Meeting Minutes for November 3, 2025. **CARRIED**

8.5 Emergency Plan Training/Tabletop Exercise Minutes for Wednesday December 16, 2025

RESOLUTION NUMBER 7
MOVED BY: Councillor D. Peterson
SECONDED BY: Councillor T. Blair
THAT Machin Council accepts the Minutes of the Emergency Plan Training/Tabletop Exercise for Wednesday, December 16, 2025.
CARRIED

9. New Business:

9.1 Changing Oct 12 meeting to Oct 13, 2026

RESOLUTION NUMBER 8
MOVED BY: Councillor R. Pilkey
SECONDED BY: Councillor G. Swanson
THAT Machin Council approve of changing the following Regular Council Meeting dates: Monday October 12, 2026 to Tuesday October 13, 2026 due to Thanksgiving Day stat;
FURTHERMORE that Machin Council approve the Public Works Committee recommendation to change its regular meeting on: Monday October 12, 2026 to Tuesday October 13, 2026 due to Thanksgiving Day stat. **CARRIED**

9.2 Cancel Regular Council meeting on Monday December 28, 2026

RESOLUTION NUMBER 9
MOVED BY: Councillor D. Peterson
SECONDED BY: Councillor T. Blair
THAT Machin Council approve of canceling the following Regular Council Meeting date: Monday December 28, 2026 due to Christmas Holidays. **CARRIED**

9.3 Extend the agreement with Marcia Pilipishen to prepare the "Machin Messenger" newsletter for 2026

RESOLUTION NUMBER 10

MOVED BY: Councillor R. Pilkey
SECONDED BY: Councillor D. Peterson

THAT Machin Council approve of extending the agreement with Marcia Pilipishen to prepare the "Machin Messenger" newsletter on a monthly basis from January to December 2026 at $100.00 per month for set-up and editing. **CARRIED**

9.4 KDMA Annual Conference held in Ignace Feb 19-21, 2026

RESOLUTION NUMBER 11

MOVED BY: Councillor D. Peterson
SECONDED BY: Councillor R. Pilkey

THAT Machin Council approve of the following Council to attend the KDMA Annual Conference being held in Ignace on February 19-21, 2026. **CARRIED**

Dennis Peterson, Gord Griffiths and Greg Swanson

9.5 MNP Draft Financial Statement for the year ended December 31, 2024

RESOLUTION NUMBER 12

MOVED BY: Councillor G. Swanson
SECONDED BY: Councillor R. Pilkey

THAT Machin Council approve of the MNP Draft Financial Statements for the year ended December 31, 2024 as presented. **CARRIED**

9.6 JML Quote

RESOLUTION NUMBER 13

MOVED BY: Councillor G. Swanson
SECONDED BY: Councillor D. Peterson

THAT Machin Council accept the Cascade Bridge Replacement Design and Engineering Services quote from JML Engineering REF No JML53373 as presented. **CARRIED**

10. Information

None

11. In Camera

None

12. By-laws:

12.1 **RESOLUTION NUMBER 14**

MOVED BY: Councillor R. Pilkey
SECONDED BY: Councillor T. Blair

THAT Machin Council approve of **BY-LAW 01-2026** - Being a By-law of The Corporation of the Municipality of Machin to Rescind By-law 03-2025 and Being a By-law to establish an Emergency Management Program for the protection of public safety, health, the environment, the critical infrastructure and property, and to promote economic stability and a disaster-resilient community **CARRIED**

12. By-laws: cont'd

12.2 **RESOLUTION NUMBER 15**
MOVED BY: Councillor R. Pilkey
SECONDED BY: Councillor G. Swanson
THAT Machin Council approve of **BY-LAW 02-2026** - Being a By-Law to Adopt Estimates of all Sums Required During 2026 for Municipal Purposes, to Set and Levy the Rates of the Interim Billing for Taxation. **CARRIED**

12.3 **RESOLUTION NUMBER 16**
MOVED BY: Councillor T. Blair
SECONDED BY: Councillor D. Peterson
THAT Machin Council approve of **BY-LAW 03-2026** - Being a By-law authorizing the borrowing of money to meet current expenditures of the Council of The Corporation of the Municipality of Machin – TD Bank **CARRIED**

12.4 **RESOLUTION NUMBER 17**
MOVED BY: Councillor T. Blair
SECONDED BY: Councillor R. Pilkey
THAT Machin Council approve of **BY-LAW 04-2026 -** Being a By-law of The Corporation of the Municipality of Machin to Enter into a Conditional Contribution Agreement for $500,000 to replace the Woodland Arena's Ice plant chiller – Project Number 75002083 with Northern Ontario Heritage Foundation Corporation as per the attached Agreement. **CARRIED**

12.5 **RESOLUTION NUMBER 18**
MOVED BY: Councillor G. Swanson
SECONDED BY: Councillor R. Pilkey
THAT Machin Council approve By-Law 05-2026 - Being a By-law to Confirm the Proceedings of the Meeting

READ a FIRST, SECOND and THIRD time, and FINALLY passed this 12th day of January, 2026. **CARRIED**

13. Adjourn:
RESOLUTION NUMBER 7
MOVED BY: Councillor T. Blair
THAT Machin Council approve of adjourning @ 8:30p.m. **CARRIED**

THE CORPORATION OF THE
MUNICIPALITY OF MACHIN

_____
Gord Griffiths, Mayor

_____
Tammy Rob, Clerk Treasurer