



## Municipality of Machin

75 Spruce Street  
PO Box 249  
Vermilion Bay, ON  
P0V 2V0  
807-227-2633

# Municipality Application Rebate Grant & Permit Fee Rebate Grant

As part of the Community Improvement Plan (CIP), this grant is to stimulate permanent infill development and redevelopment. This grant reduces the administrative costs associated with the planning and building applications required to undertake improvements to commercial and industrial properties. The matching grant is available up to 50% of eligible costs, with a maximum grant of \$1,000 per property.

Eligible Costs are:

- Minor variance applications
- Zoning by-law amendment applications
- Site plan applications
- Building permit fees
- Demolition permit
- Signage permit
- Encroachment Agreement

Any other permits which advance the purpose of this Grant may be considered by the Municipality.

Applicable project areas are all commercial and industrial developments located within Community Improvement Project Area A or Area B. (See map on website under CIP)

Minimum improvement costs are \$1,000.

Applicants must complete the application form and submit relevant design drawings, architectural/engineering plans (if necessary), a work plan indicating proposed improvements, and a cost estimate for the works.

Any costs incurred prior to approval of the application are deemed ineligible. There is no retroactive funding.

The grant will be paid based on the actual cost of the work, up to the amount approved in the application. The grant is disbursed on completion of the work and submission of paid final invoices.

The Municipality of Machin reserves the right to request additional information from the applicant.

Please see [www.visitmachin.com](http://www.visitmachin.com) for more details under the Community Improvement Plan.



MUNICIPALITY OF MACHIN  
P. O. Box 249, 75 Spruce Street  
Vermilion Bay, ON P0V 2V0

Phone: 807-227-2633  
Fax: 807-227-5443  
[www.visitmachin.com](http://www.visitmachin.com)

## Application for Municipality Application Rebate & Permit Fee Rebate Grant

### For use by Principal Authority

Application number:	<input type="checkbox"/> Community Improvement Project Area A <input type="checkbox"/> Community Improvement Project Area B <input type="checkbox"/> Other
Date received:	Roll number:

### A. Project information

Business Name:			
Building number, Street name		Unit number	Lot/con.
Municipality	Postal code	Plan number/other description	

### B. Purpose of application

<input type="checkbox"/> Building Permit	<input type="checkbox"/> Demolition Permit	<input type="checkbox"/> Signage Permit
<input type="checkbox"/> Minor Variance application	<input type="checkbox"/> Zoning By-Law Amendments	<input type="checkbox"/> Site Plan Applications
<input type="checkbox"/> Encroachment Agreement	<input type="checkbox"/> Other	

Description of proposed work
------------------------------

### C. Applicant is: Owner Agent If the owner is not the applicant, is written consent from the owner provided?

Last name	First name	Corporation or partnership	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number (       )	Fax (       )	Cell number (       )	

<b>D. Owner (if different from applicant)</b>			
Last name		First name	Corporation or partnership
Street address			Unit number Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ( )	Fax ( )	Cell number ( )	
<b>E. Is the property within the Project Area?</b>			
<input type="checkbox"/> Area A	<input type="checkbox"/> Area B	<input type="checkbox"/> Other (specify)	
<b>F. Has the fee already been paid prior to applying for grant?</b>			
<input type="checkbox"/> Yes		<input type="checkbox"/> No	
<b>G. Is there a copy of the application attached?</b>			
<input type="checkbox"/> Yes		<input type="checkbox"/> No	
<b>H. Application Acknowledgement</b>			
I am aware that any costs paid prior to approval of application are not eligible for grant.		<input type="checkbox"/> Yes	<input type="checkbox"/> No
I am aware that rebate grant may equal 50% of the Municipality's fees, provided that it does not exceed \$1,000..		<input type="checkbox"/> Yes	<input type="checkbox"/> No
I am aware that approved grant money is disbursed upon completion of the works and submission of paid final invoices.		<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>I. Declaration of applicant</b>			
<p>I _____ declare that:</p> <p style="text-align: center;">(print name)</p> <ol style="list-style-type: none"> <li>The information contained in this application, attached schedules, attached plans and specifications, and other attached documentation is true to the best of my knowledge.</li> <li>If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.</li> </ol> <p>_____</p> <p style="text-align: center;">Date</p> <p style="text-align: right;">_____</p> <p style="text-align: right;">Signature of applicant</p>			