

# **PUBLIC WORKS COMMITTEE MEETING**

## **#02-2021**

The Minutes of the Public Works Committee Meeting  
held via Telephone Conference  
on Monday, February 8, 2021 at 2:00 p.m.

### **Attendance:**

Present: Ray Pilkey, Chair  
Gord Griffiths, Mayor  
Ron Kujansuu, Councillor  
Garry Parkes, Councillor  
Dennis Peterson, Councillor  
  
Tammy Rob, Clerk-Treasurer  
Jason Danielson, Public Works Supervisor  
Shawna Alberts, Operator in Charge Water Treatment Plant  
Louis Robichaud, Acting Woodland Arena Manager

Absent:

Gallery:

### **1. Call to Order:**

The meeting was called to order by Chair, R. Pilkey at 2:00 p.m.

### **2. Approval of Agenda:**

#### **RESOLUTION NUMBER 1**

MOVED BY: Councillor G. Parkes

SECONDED BY: Councillor R. Kujansuu

**THAT** the Agenda for the Public Works Committee meeting Monday, February 8, 2021 be accepted as presented.

**CARRIED**

### **3. Declaration of Conflict or Pecuniary Interest:**

None Declared

### **4. Delegation(s):**

None

### **5. Notice of Motions**

### **6. Approval of Previous Minutes**

#### **6.1 RESOLUTION NUMBER 2**

MOVED BY: Councillor D. Peterson

SECONDED BY: Mayor G. Griffiths

**THAT** the Minutes of the previous Public Works Committee meeting held Monday, January 11, 2021 be accepted as presented.

**CARRIED**

### **7. Unfinished Business:**

None

**8. Committee Reports:**

8.1 Woodland Arena Report

**RESOLUTION NUMBER 3**

MOVED BY: Councillor G. Parkes

SECONDED BY: Councillor D. Peterson

**THAT** the Woodland Arena Report for January 2021 be accepted as presented. **CARRIED**

*Report attached to original Minutes.*

*The COVID lock down has been extended so the Committee has agreed that the Arena Manager is to check to see if the ice plant can be shut down without causing any damage, if so the ice will be taken out and the Arena will be closed for the season.*

8.2 Public Works Report

**RESOLUTION NUMBER 4**

MOVED BY: Mayor G. Griffiths

SECONDED BY: Councillor D. Peterson

**THAT** the Public Works Report for January 2021 be accepted as presented. **CARRIED**

*Report attached to original Minutes.*

*The Public Works Supervisor will now start tracking the hours that the crew put in at the Eagle River Rink to get an accurate idea of the cost to run the outdoor rink.*

8.3 Water Plant Report

**RESOLUTION NUMBER 5**

MOVED BY: Mayor G. Griffiths

SECONDED BY: Councillor D. Peterson

**THAT** the Water Treatment Plant Report for January 2021 be accepted as presented. **CARRIED**

*Report attached to original Minutes.*

*On February 1st, 2021 the MOE did its regular 18 month inspection at the Water Plant and it went well.*

8.4 2020 Annual Water Plant Report

**RESOLUTION NUMBER 6**

MOVED BY: Councillor G. Parkes

SECONDED BY: Councillor R. Kujansuu

**THAT** Machin Public Works Committee recommend that Machin Council approve the Vermilion Bay Drinking Water System 2020 Annual Report as presented. **CARRIED**

*Report attached to original Minutes.*

**9. New Business:**

9.1 Cascade Bridge Repairs - Discussion

*JML Engineering will come this summer to look at the bridge to determine what repairs need to be done. JML will look at all the bridges in the Municipality.*

**9. New Business: (con't)**

9.2 Insurance Inspection - Discussion

*A Risk Report was completed and minor issues were noted at the Arena and playground equipment. The work required to correct the issues will be completed to reduce or eliminate the noted risk.*

9.3 Tipping Fees - Discussion

*The Committee is looking to set new fees for contaminated soil. The Committee agreed to a new rate of \$1,400.00 for a tri-axle load of contaminated soil. A resolution will be brought to the next Council Meeting.*

9.4 Public Lane off of Main Street: Fix Ditch - Discussion

*Work will be done this summer to improve the ditching in the back lane. Work will also be done to improve the ditching on Main Street down from Spruce Avenue.*

**10. Information:**

None

**11. In Camera:**

None

**12. By-laws:**

**RESOLUTION NUMBER 7**

MOVED BY: Councillor G. Parkes

SECONDED BY: Councillor D. Peterson

**THAT** the Machin Public Works Committee approve By-law 02-2021 - Being a By-law to Confirm the Proceedings of a Meeting.

READ a FIRST, SECOND and THIRD time, and FINALLY passed this 8<sup>th</sup> day of February, 2021.

**CARRIED**

**13. Adjourn:**

**RESOLUTION NUMBER 8**

MOVED BY: Councillor R. Kujansuu

**THAT** the Public Works Committee meeting be adjourned @ 2:57 p.m.

**CARRIED**

THE CORPORATION OF THE  
MUNICIPALITY OF MACHIN

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Ray Pilkey, Chair

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Tammy Rob, Clerk Treasurer