



Employment Opportunity:

Seasonal Arena Assistant –Municipality of Machin

The Municipality of Machin is seeking a self-motivated, customer service-oriented individual. The successful candidate will be responsible for handling cash, dealing with the public, janitorial duties and maintenance for daily and long-term operations of the Woodland Arena, located in Vermilion Bay, Ontario

This is a hands-on position that will be responsible for building maintenance and operations including:

- canteen services and cash handling
- assist with plant operations and ice making
- janitorial and building maintenance duties
- ordering supplies and equipment

The successful applicant must have experience with facility operations, recreational programming, good communications and conflict solving skills. It would be an asset if the applicant would be willing to take the following courses: Basic Refrigeration and Ice Technology.

A commitment to continuous skills upgrading and improvement, and excellent customer service are preferred attributes.

Deadline: October 16, 2017.

An attractive wage offered.

If you are interested in this challenging opportunity, forward your resume to: Tammy Rob, Clerk Treasurer, Municipality of Machin, P.O. Box 249, Vermilion Bay, On, P0V 2V0