

# **PUBLIC WORKS COMMITTEE MEETING**

## **#03-2016**

The Minutes of the Public Works Committee Meeting  
held in the Council Chambers, Municipal Office Building, Vermilion Bay, Ontario  
on Monday, March 14, 2016 at 6:00 p.m.

Present: Joe Ruete, Chair  
Drew Myers, Mayor  
Linda Anderson, Councillor  
Ron Kujansuu, Councillor  
Gord Griffiths, Councillor  
  
Tammy Rob, Clerk Treasurer  
Jason Danielson, Public Works Supervisor  
Mike Emms, Environmental Services Manager  
Tony Blair, Woodland Arena Manager

Absent:

Gallery:

**1. Call to Order:**

The meeting was called to order by Chair, J. Ruete at 6:00 p.m.

**2. Approval of Agenda:**

**RESOLUTION NUMBER 1**

MOVED BY: Councillor G. Griffiths

SECONDED BY: Councillor L. Anderson

**THAT** the Agenda for the Public Works Committee meeting Monday,  
March 14, 2016 be accepted as presented. **CARRIED**

**3. Declaration of Conflict or Pecuniary Interest:**

*None Declared*

**4. Delegation(s):**

*None*

**5. Notice of Motions**

**6. Approval of Previous Minutes**

**6.1 RESOLUTION NUMBER 2**

MOVED BY: Councillor R. Kujansuu

SECONDED BY: Councillor G. Griffiths

**THAT** the Minutes of the previous Public Works Committee meeting  
held Monday, February 8, 2016 be accepted as presented.

**CARRIED**

**7. Unfinished Business:**

None

**8. Committee Reports:**

8.1 Water Plant Report

**RESOLUTION NUMBER 3**

MOVED BY: Councillor G. Griffiths

SECONDED BY: Mayor D. Myers

**THAT** the Water Treatment Plant Report for February 2016 be accepted as presented. **CARRIED**

*Report attached to original Minutes.*

8.2 Public Works Report

**RESOLUTION NUMBER 4**

MOVED BY: Councillor G. Griffiths

SECONDED BY: Councillor R. Kujansuu

**THAT** the Public Works Report for February 2016 be accepted as presented. **CARRIED**

*Report attached to original Minutes.*

*The Public Works Working Foreman expressed his concern that the Fire Department left the Vermilion Bay landfill site while a fire continued to burn there. The Committee is asked to look into this matter and to determine the fire department's responsibility when there is a fire at one of the landfill sites.*

8.3 Woodland Arena

**RESOLUTION NUMBER 5**

MOVED BY: Mayor D. Myers

SECONDED BY: Councillor L. Anderson

**THAT** the Woodland Arena Report for February 2016 be accepted as presented. **CARRIED**

*Report attached to original Minutes.*

*The Manager wants to acknowledge Scott Nelson and the framed pictures and jersey that he has generously donated to Woodland Arena. The pictures and jersey are from Mr. Nelson's years of playing on the Canadian team at the Deaflympics Ice Hockey Championships.*

8.4 Municipal Drinking Water Licence Renewal - Information

**9. New Business:**

9.1 Class 1 Water Operator – Discussion

*The part time water plant operator has passed Class 1 Water Treatment Operators Certificate exam and should be licenced May or June of this year.*

9.2 Excess Weekly Hours of Work Application - Discussion

*Currently the Municipality has approval from the Ministry of Labour for Excess Weekly Hours of Work for the Environmental Services Manager. This approval must be renewed yearly. The water treatment plant job descriptions must be included in the renewal process. Job descriptions have been submitted to Council for approval.*

**10. In Camera:**

None

**11. By-laws:**

**RESOLUTION NUMBER 6**

MOVED BY: Councillor R. Kujansuu

SECONDED BY: Mayor D. Myers

**THAT** Machin Public Works Committee approve By-law 03-2016 - Being a By-law to Confirm the Proceedings of a Meeting.

**READ** a **FIRST, SECOND** and **THIRD** time, and **FINALLY** passed this 14<sup>th</sup> day of March 2016. **CARRIED**

**12. Adjourn:**

**RESOLUTION NUMBER 7**

MOVED BY: Councillor G. Griffiths

**THAT** the Public Works Committee meeting be adjourned @ 6:35 p.m.

**CARRIED**

THE CORPORATION OF THE  
MUNICIPALITY OF MACHIN

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Joe Ruete, Chair

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Tammy Rob, Clerk Treasurer